**The Field Road and Barnby Dun Surgeries**

**Patient Participation Group**

**Minutes of the meeting held on 10 May 2016**

Present: Mrs R Holdsworth Chair

 Mrs D King Vice Chair

 Mrs A Abbott

 Mrs S Dunning

 Mr E Holdsworth

 Ms A Hutchinson

 Mrs R Lea

 Mrs A Singleton

 Mr J Waggitt

 Dr M Wilkinson GP Partner

 Mr P Kemm Practice Manager

Apologies:

1. **Welcome and Introductions**

All members of the PPG were present for the meeting.

**2.0 Minutes of the Last Meeting**

The minutes of the last meeting held on the 16 February 2016 were

agreed as a correct record of the meeting.

**3.0 Matters Arising**

**3.1 Information Sharing with Local Pharmacies**

Jane from Weldricks Pharmacy at Barnby Dun had offered to

attend the meeting to brief the PPG on information sharing.

However she was unable to attend as cover could not be

arranged for her at Barnby Dun.

**3.2 Information for Patients**

The second information sharing event for patients had taken

place on the 10 May 2016 organised by Age UK.

**3.3** **08.00 am Opening**

This is now in place and working well.

**3.4 Patient Non Attendance for Appointments**

Ms Hutchinson had produced a poster to advise patients of the

importance of attending their appointments. The article in the JW

Barnby Dun News written by Mrs Lea will also go into local

publications in Stainforth.

Mrs Holdsorth discussed the measures suggested by the CQC

Inspector at the practice visit on the 21 March 2016 to address

the issue of DNAs. The practice is implementing the majority

of the measure to try and reduce DNAs.

**3.5 Membership**

Mr Kemm had written to Mrs Barrett to advise her of the rules

of membership. Unfortunately no response had been received

and therefore it was confirmed that Mrs Barrett is no longer a

member of the PPG.

There is now one vacancy on the PPG.

**3.6 PPG Network Meeting**

Mr Waggitt briefed the meeting on the last PPG Network

meeting. Healthwatch will now only attend the Network meetings

when invited by the PPG Network group.

**3.7 South Yorkshire WI Federation**

Mr Kemm had contacted the CCG Medicines Management Group

but unfortunately there had been no response to his request for a

speaker to attend the South Yorkshire WI Federation meeting in

October 2016.

**4.0 Practice Update**

**4.1 Staff**

Dr Joanne Summerscales will be joining the practice in

August 2016 as a partner. She will replace the sessions currently

provided by Dr Brown and Dr Wilson when they retire from the

Practice.

The practice has recruited a new receptionist Miss Boyer to

replace the hours worked by Ms Denton who is now training to

be a Health Care Assistant.

One of the practice nurses remains on long term sick leave. Her

post is being covered by overtime and by agency staff.

**4.2 Quality Outcome Framework**

The practice achieved 543 points out of a possible 545 maximum

QOF points in 2015/2016 despite staff long term sickness and a

change of IT system.

**4.3 Care Quality Commission Inspection**

The practice has received its report following the CQC inspection

on the 21 March 2016. The practice has been rated as providing

‘Good’ care across all aspects of the services provided. It was

encouraging that there were no negative comments in the report

and no action required by the practice to make improvements.

**4.4 Barnby Dun Planning Permission**

DMBC Planning Department have indicated at the pre planning

application that they will not grant planning permission for the

new surgery. They are concerned at the increase in the size of the

building, the possible additional traffic as a result of the expansion

of the services at the site, and the proposed removal of the trees

to increase patient parking.

All members of the group were very disappointed at this decision. AA

A letter has been sent to the DMBC Development Department JW

expressing concerns regarding the objections. It was agreed to

contact Councillor Derx who sits on the planning committee.

Mrs Abbott and Mr Waggitt agreed to approach him on the matter.

The availability of additional land in Barnby Dun was also discussed

for a new re located surgery.

**5.0 Correspondence to the PPG**

Mrs Lea discussed a letter she had received from a patient who

is resident in Barnby Dun following her article in the Barnby

Dun News. The writer was surprised at the high number of

patients failing to attend their appointments but also noted

that it was increasingly difficult to both obtain an appointment

and to access by phone an urgent appointment.

Members of The PPG commented on the waiting times for

appointments at the practice. Dr Wilkinson and Mr Kemm

acknowledged that waiting times for routine appointments had

increased and that this was true for all Doncaster practices.

The average wait for a routine appointment is five days and this

compared very well with other practices. The increased demand

upon practices made it unlikely that routine waiting times will be

able to be reduced in the near future without significant additional

investment in primary care.

Mrs Holdsworth and Mr Kemm will reply to the letter on behalf RH

of the PPG.

**6.0 PPG Logo**

The group thanked Mrs Dunning for her work on the logo. A

slight adjustment was requested to the logo and once this has SD

been made it will be used for PPG correspondence.

**7.0 Stainforth Gala July 2016**

The PPG are hoping to be present at the Stainforth Gala to promote

the work of the PPG and to answer any questions about the their

role. They will also forward any queries about practice

arrangements to the practice manager.

**8.0 PPG Public Events**

The PPG had been praised by the CQC for outstanding work

in providing the public health events. It was agreed to hold

a public event in Spring 2017.

The following subject were suggested:

Obesity

Cancer

Parkinson’s Disease

Anxiety and Depression

Lung Disease

After discussion it was agreed to go ahead with an event on

lung disease as this was felt to be pertinent to the area.

**9.00 Date and Time of the Next Meeting**

13.30 on Tuesday 16 August 2016 at the Field Road Surgery.